



## Longview Evangelical Presbyterian Church Job Description

JOB TITLE: Music Director  
REPORTS TO: Pastor  
STAFF CLASSIFICATION: Ministry/Part Time (20 hours /week)

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*"We are a faith family walking together to know Christ and to make him known by engaging in dynamic worship, pursuing spiritual wisdom, investing in deep relationships and affecting social renewal."*

- *Dynamic worship* glorifies God, inspires believers and welcomes unbelievers (e.g. Psalm 105; Ps 102:18, 21-22, Isa 2:2-4; 56: 6-8; 1 Peter 2:9, 1 Cor 14:24-25; Hebrews 10:23-25; Rom 10:13-15)

The focus of this position is the "Dynamic Worship" section of our identity language. Thus his/her primary duty will be the development and provision of music ministries that inspires believers and is welcoming to unbelievers. He/she will also be a resource for planning and implementing music in weddings, funerals, and special events.

The Music Director (MD) shall be committed to the Lord Jesus and have a passion for worship. He/she shall possess a vision for sharing and celebrating the gospel message through the worship service. Furthermore, he/she shall have the ability to express that vision in conjunction with the pastoral staff so that the Sunday morning worship service becomes a training ground for the people of God knowing Christ and making him known throughout the rest of the week.

The MD shall have the overall responsibility for the music ministries of Longview EPC and shall orient those ministries based on the "Dynamic Worship for Longview EPC" document. He/she shall be a team player able to work with the specific intent to recruit, equip, and shepherd musicians and vocalists of all ages so they are growing in Christ through worship.

### ESSENTIAL JOB FUNCTIONS

#### Music

- Participate in the creative planning of Sunday morning and special services with the pastoral staff
- Select, plan, and execute music for Sunday and other services with excellence
- Direct, develop, rehearse, and perform with the praise band & choir
- Coordinate the planning, preparation, and implementation of worship services with knowledge of the needs of the service and the capability of the players.
- Build and expand upon the existing children's & youth music ministry of the church
- Explore opportunities for outreach through music ministry

#### Administration

- Recruit, equip, motivate, and supervise both paid and unpaid members of music teams of the church
- Organize and provide suitable arrangements for vocalists and musicians

- Oversee the maintenance and improvement of the church's musical instruments, music library, online music, and worship subscriptions
- Serve as the leader of the Music Team under the oversight of the Worship Arts Committee
- Manage the administrative needs of the music ministry including the music budget
- Coordinate the AV requirements for worship in conjunction with the A/V Tech Leader

#### Shepherding

- Maintain a strong prayer base for the music ministry
- Take an active role in the discipleship and spiritual growth of volunteers and staff in the music program
- Foster a community of care within the music teams

#### Other

- Be an active participant in the overall life and ministry of Longview EPC communicating faithfully and working as a team player with the leadership of the church

### NECESSARY SKILLS

The MD shall have the following skills through professional training and/or experience:

- Highly skilled in music
- Able to communicate effectively with players with different skill levels
- Possess a broad musical vocabulary and be well-versed in a variety of styles
- Able to evaluate and place vocalists and musicians in the right combination as a team in order to enhance the quality of worship services
- Able to assess and develop transitions, key changes, harmony parts, etc. to create smooth flow to the music of the worship service